

# JOINT MICHIGAN APPRENTICE PROGRAM

## Expectations for Time Distribution

JMAP is committed to developing and maintaining a top-notch learning experience and environment for future journeyman line workers. Distributing apprentice hours into correct categories and eliminating hours that do not correspond with hours worked on a line crew are expected.

The JMAP Joint Apprentice Training Committee (**JATC**) requests that the responsible supervisor ensures that monthly work hours submitted for review are directly connected to the line worker apprenticeship.

Examples of hours that **do not correspond** directly to the line worker apprenticeship may include:

- Work performed on water or sewer lines/pipes
- Hanging holiday or decorative items from a bucket truck
- Snow plowing or landscaping

In the apprenticeship management system, ApprentiScope, there is an “Other” category for miscellaneous job responsibilities that are not already listed for apprentices submitting OJL hours. Apprentices are required to explain in the “Notes” section of their profile what work related responsibilities were performed when logging hours in the “Other” category.

Members of the JATC may periodically attend JMAP classes to review expectations for time distribution with the apprentices. JATC members are available to address any comments or concerns apprentices may have throughout their time on the JMAP campus. Supervisors are more than welcome to visit and sit in on JMAP classes at any time; please coordinate with [hdeleon@wpsci.com](mailto:hdeleon@wpsci.com).

The JATC is committed to the integrity of the apprenticeship and the linemen it produces. We do that by giving our apprentices every opportunity to learn and grow in this trade. Please aid your committee in ensuring that excellence.

Thank you,

Joint Apprentice Training Committee (JATC):

Matt Monroe – Chairman	Wolverine Power Cooperative
Joe McElroy	Michigan Electric Cooperative Association
Chris Vallier	HomeWorks Tri-County Electric
Kady Gracik	Great Lakes Energy
Bill Compeau	Presque Isle Electric & Gas
Rich Crane	IBEW Local 876